ILLINOIS TECH

Academic Honesty Reporting Form

Illinois Tech expects students to maintain high standards of academic integrity. Allegations of academic dishonesty are first addressed by the instructor. However, all incidents of Academic Honesty must be reported to the Designated Dean of Academic Discipline (DDAD) at academichonesty@iit.edu and through the online form at https://cm.maxient.com/reportingform.php?IllinoisTech&layout_id=2

For more information about the Academic Honesty, please refer to the Student Handbook. For the Academic Honesty policy, click HERE ☑(https://web.iit.edu/student-affairs/handbook/fine-print/code-academic-honesty).

Instructor or Writers Information

Please include your information, so we can follow up if necessary.

Your full name: _____

Your position/title: _____

Phone Number: _____

Your email address: _____

A-Number: _____

Urgency of this report (Required): ☐ Normal ☐ Critical

Date of incident (Required): (mm/dd/yyyy) _____

Academic College (Required): ___College of Computing_____

Specific location: _____

Student Information

Name:	Select Role: ☐ Alleged ☐ Witness	A Number	Email address
Name:	Select Role: ☐ Alleged ☐ Witness	A Number	Email address
Name:	Select Role: ☐ Alleged ☐ Witness	A Number	Email address
Name:	Select Role: ☐ Alleged ☐ Witness	A Number	Email address
Name:	Select Role: ☐ Alleged ☐ Witness	A Number	Email address

Description of Violation

Please complete the following section to understand the nature of the incident.

Please provide a one-sentence summary of the violation (Required)

Please provide a concise description of the incident/concern but with sufficient detail for the lay academic to understand the issue. This is needed should this report become part of the evidence for a (multidisciplinary) grievance hearing. Consider using specific concise, objective language (Who, what, where, when, why, and how) (Required)

What is the course number where the alleged incident occurred? (Required) _____

Please select the TYPE(S) of Academic Honesty Violations that occurred. For more information, please refer to the *Student Handbook* (Required)

☐ The misrepresentation of any work submitted for credit or otherwise as the product of a student's sole independent effort, such as using the ideas of others without attribution and other forms of plagiarism

☐ The use of any unauthorized assistance in taking quizzes, tests or examinations

☐ The acquisition, without permission, of tests, answers sheets, problem solutions or other academic material when such material has been withheld from distribution by the instructor

☐ Deliberate and harmful obstruction of the studies, research or academic work of any member of the Illinois Tech community

☐ Making a material misrepresentation in any submission to or through any office of Illinois Tech to a potential employer, agency, professional society, meeting, or organization, which includes, without limitation, any unauthorized access to Illinois Tech's digital or electronic systems for the purposes of altering or seeking to alter or submitting or seeking to submit false, misleading or inaccurate information

☐ The intentional assistance of others in the violation of the standards set forth in this Code of Academic Honesty

☐ Unsure

Please identify the results of your findings and the sanctions you want to impose on the student(s). (Required)

☐ Complaint Dismissed/Unfounded

☐ Warning

☐ Reduction in grade

☐ Failure of Assignment

☐ Referral to Conduct

☐ Dismissal from Course *Requires Written Support of the DDAD* Did not consult with DDAD

☐ Not Applicable

Are you requesting additional action from the Designated Dean of Academic Discipline (DADD)? (Required)

☐ Yes

☐ No

Anything else you would like to share regarding this incident? (Required)

Supporting Documentation

Please attach any document to understanding the violation. This could include: pictures of documents, reports from plagiarism checks, and a potentially a link to a recording of a class lecture.